



ELECTIONS BC
A non-partisan Office of the Legislature

APPOINTMENT OF AUDITOR FOR A LEADERSHIP CONTESTANT

464
(16/03)

SEE REVERSE SIDE FOR INSTRUCTIONS
THIS FORM IS AVAILABLE FOR PUBLIC INSPECTION

1 FULL NAME OF LEADERSHIP CONTESTANT

PART A: COMPLETED BY AUDITOR

Please check one: AUDITOR INDIVIDUAL AUDITOR FIRM

2 LAST NAME FIRST NAME MIDDLE NAME(S)

FIRM NAME

CONTACT INFORMATION

MAILING ADDRESS			PHONE	ALTERNATE PHONE
CITY/TOWN	PROVINCE	POSTAL CODE	FAX	
EMAIL				

EFFECTIVE DATE OF APPOINTMENT:

3 (YYYY / MM / DD)

- 4 I, the undersigned, declare that
- a) I consent to my appointment as auditor for the above-named individual;
 - b) I am aware of the duties and responsibilities of this position under the *Election Act*, and
 - c) I am qualified to act as auditor under section 179 of the *Election Act*.

WARNING: Signing a false statement is a serious offence and is subject to significant penalties.

SIGNATURE OF AUDITOR	DATE: (YYYY / MM / DD)
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PART B: COMPLETED BY LEADERSHIP CONTESTANT

SIGNATURE OF LEADERSHIP CONTESTANT	DATE: (YYYY/MM/DD)
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CHIEF ELECTORAL OFFICE USE ONLY

DATE RECEIVED: (YYYY/MM/DD)	REGISTRATION NO.
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PLEASE KEEP A COPY FOR YOUR RECORDS.

APPOINTMENT OF AUDITOR
LEADERSHIP CONTESTANT – FORM 464
PLEASE PRINT IN BLOCK LETTERS AND SIGN WHERE REQUIRED

General Information

As soon as possible after an appointment is made, a copy of this form must be delivered to the Chief Electoral Officer.

Instructions:

- 1 Enter the full name of the leadership contestant.

PART A: COMPLETED BY AUDITOR

- 2 Select the box that applies either “auditor individual” or “auditor firm.” Enter the full name and contact information for the auditor. As a minimum, the *Election Act* requires that a mailing address and phone number be provided. Please note this form is available for public inspection.
- 3 Enter the effective date of appointment. The effective date is the day on which the auditor assumes that position. For example, if the appointment of an auditor ends on October 31, you could appoint another auditor now to assume that position as of November 1. The effective date for that appointment would be November 1.
- 4 If an individual is being appointed as auditor, they must complete this declaration. If a firm is being appointed as auditor, an authorized individual of the firm must complete the declaration. For more information on the obligations of auditors, refer to the Guide for Auditors and Part 10 of the *Election Act*. An auditor must be qualified to be the auditor of a company [*Election Act*, section 179]. Generally, this means that the individual is a C.A., a C.P.A., or certified by the Auditor Certification Board.

The following are disqualified from acting as an auditor:

- election officials, voter registration officials or employees of Elections BC;
- individuals who do not have the full capacity to enter into contracts;
- the organization’s financial agent;
- an individual who is a member for the same firm as the leadership contestant’s financial agent or a firm of which the leadership contestant’s financial agent is a member; and
- individuals who have been convicted of an offence under the *Election Act* or the *Recall and Initiative Act* within the last seven years [*Election Act*, s.179].

PART B: COMPLETED BY LEADERSHIP CONTESTANT

- 5 The leadership contestant must sign this form to authorize the appointment of the auditor.

For more information
Phone toll-free 1-800-661-8683 / TTY 1-888-456-5448

or contact
Elections BC

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Phone: 250-387-5305

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